

## **Job Description**

### **Music Teacher**



Clarence  
International School

#### **Status of the post**

The music teacher at Clarence International School will work with teachers and students in our preschool. S/he is responsible for developing, teaching and assessing a suitable music curriculum for children aged 18 months to 6 years old.

The position is a part-time position and involves being in school 2.5 days a week.

The intended start date would be the week beginning 30th August 2021.

#### **Professional Responsibilities**

The post holder will be required to exercise her/his professional skills and judgement to carry out, in a collaborative manner, the professional duties set out below:-

- Prepare and teach a suitable music curriculum for children aged 18 months to 6 years old
- Ordering/maintaining musical equipment
- Assess and communicating regularly with classroom teachers about their students progress
- Contribute to reporting procedures and parent communication
- Being available, if necessary, to discuss the music program or student's needs with parents.
- Teach music in an after-school programme
- Teach and care for all the students at Clarence International School in accordance with the schedule provided.
- Lead groups of students/whole group in learning experiences
- Maintain safety standards of environment and activities
- Working with Head of School to improve provision of programme
- Working with Head of School to report status of programme
- Work alongside preschool curriculum, assist curriculum design plan appropriate activities, research and prep accordingly
- Keep the classroom environment safe and clean
- Plan, organise and deliver various school events in cooperation with the Head of School. Curriculum Designer, Event Organiser, Administrators and other Team Members and take overall responsibility for students event preparation

#### **Person Specifications**

##### **Experience**

- Successful teaching experience in an Early Years setting.
- Experience of assessing pupils.
- Interest in innovative activity design and integration of the arts to engage learning.

##### **Disposition – evidence of**

- Personal and intellectual qualities required to set an example to others.
- Ability to work on own initiative and be proactive.
- Commitment to excellence and to raise the skills and personal achievements of all pupils.
- Flexibility, drive, energy and enthusiasm.
- Approachability and a sense of humour.

##### **Knowledge, skills and abilities**

- An awareness of key child development stages.
- Ability to be a good team player with a good understanding of how teamwork contributes to school improvement.
- Excellent verbal and written communication skills.
- Ability to work under pressure, prioritise tasks and manage time effectively in order to meet deadlines.